

INFORMATION BULLETIN

WORKFORCE INVESTMENT ACT

Number: WIAB04-25

Date: August 17, 2004
Expiration Date: 6/30/05
69:162:lh:8608

TO: WORKFORCE DEVELOPMENT COMMUNITY

SUBJECT: FEDERAL SOLICITATION OF COMMENTS–EMILE REPORTING
SYSTEM

On July 16, 2004, the U.S. Department of Labor (DOL), Employment and Training Administration (ETA), announced the solicitation of comments and recommendations on the establishment of a single, streamlined reporting and record keeping system, formally called the ETA Management Information and Longitudinal Evaluation (EMILE) reporting system, to replace the current data collection and reporting requirements for 12 employment and training programs, including, the Workforce Investment Act Title I-B Adult program, Dislocated Worker program, and Youth program.

This comprehensive reporting structure features a single quarterly report format and establishes a common language that will standardize data collection for program participants and employer customers, based on core set of information for all program customers. Specific information concerning the proposed new collection of information under the EMILE reporting system can be found in the July 16, 2004, edition of the [Federal Register Volume 69, Number 136](#).

The EMILE reporting system consists of three components: a Workforce Investment Quarterly Summary Report, an Employer Individual Record, and a Job Seeker Individual Report. The [EMILE handbook](#) provides detailed reporting specifications and instructions on each of the three reporting system components.

Comments must be submitted to DOL on or before September 14, 2004. Comments may be submitted by telephone (202) 693-3420, fax (202) 693-3490, e-mail ETAprforms@dol.gov, or to the address shown below.

Attention: Ms. Esther Johnson
Performance and Results Office
Employment and Training Administration
U.S. Department of Labor
200 Constitution Avenue NW, Room S-5206
Washington, DC 20210

The Local Workforce Investment Areas are encouraged to review and comment on this new reporting system. Please provide a courtesy copy of your comments to the Workforce Investment Division, Performance Management Unit, Manager, Leon Arcuri at larcuri@edd.ca.gov.

For further information regarding this notice, contact Karen Staha, DOL, Performance and Results office, by telephone (202) 693-3420, fax (202) 693-3490, or by e-mail ETAperforms@dol.gov.

/S/ BOB HERMSMEIER
Chief
Workforce Investment Division